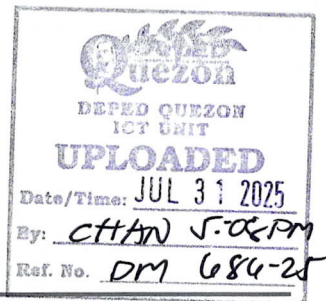




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



28 July 2025

**DIVISION MEMORANDUM**  
DM No. 684, s. 2025

**DIVISION ONSITE MONITORING OF ARAL PROGRAM SCHOOL READINESS  
AND RESPONSIVENESS AUDIT (ASRRA)**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads Concerned  
All Others Concerned

1. Pursuant to DepEd Memorandum No. 56, s. 2025, "*Supplemental Guidelines on the Implementation of the ARAL School Readiness and Responsiveness Audit (ASRRA)*," the Curriculum Implementation Division – Instructional Management Section (CID-IMS) will conduct Division-level onsite monitoring of ARAL School Readiness and Responsiveness Audits (ASRRA) from **July 29 to August 5, 2025**.
2. The objectives of this activity are as follows:
  - Support school-level planning and documentation during the pre-implementation, implementation, and post-audit phases.
  - Participate in pre-audit conferences in schools to clarify roles, confirm timelines, and identify required support.
  - Provide guidance to ensure the proper administration of ASRRA tools.
  - Offer feedback and technical assistance to school teams based on initial findings and readiness profiles.
  - Monitor and validate ASRRA submissions to ensure completeness, consistency, and accuracy.

DEPEDQUEZON-TM-SDS-04-009-003



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3. The Division monitoring team is composed of the Assistant Schools Division Superintendents, CID Chief, Education Program Supervisors and the respective Public Schools District Supervisors.
4. The monitoring schedule will be disseminated to all concerned Public Schools District Supervisors (PSDS) and school heads through official communication channels. Schools are expected to prepare the required ASRRA Means of Verification (MOVs) in advance for onsite validation and the provision of technical assistance.
5. Travel and other incidental expenses incurred by the Division monitors in relation to the conduct of the said activity shall be charged to the Division MOOE, subject to the usual accounting and auditing rules and regulations.
6. For further information please contact Mr. Jaime F. Zara Jr., Education Program Supervisor - ARAL Program Division Focal Person at 09765522193.
7. Immediate dissemination of this Memorandum is desired.

  
**ROMMEL C. BRUTISTA, CESO V**  
Schools Division Superintendent 

cid-ims/jfz/07/28/2025

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